Management Accountant (Fully qualified)

**Department**: Finance

**Location**: Bromborough, Wirral

**Working hours:** 8.30am – 5pm

**Reporting to**: Senior Management Accountant

**Role:** To work within the Finance department, supporting the finance team in reporting monthly management and financial accounts in a timely fashion and to maintain the culture of continuous improvement and accuracy of the Balance Sheet. Undertake ad-hoc financial projects to identify and report trends and monitor performance of the business using excel and Power BI.

**Main tasks and activities:**

* Work alongside the finance team to prepare, review, and analyse monthly management accounts.
* To support the Financial Controller in the preparation of year end accounts.
* To undertake Balance Sheet reconciliations.
* Maintain supporting files and documentation including capital expenditure file, Fixed Asset Register, lease cost file & prepayments file.
* To liaise with the management team and departmental heads on financial performance and provide income statements, budget analysis and commentary.
* Manage and optimise cash flow to meet day-to-day operational needs and carry out cash flow forecasting.
* To support the Senior Management Accountant with various projects and reporting requirements.
* To support operational personnel in costing new work by evaluating P&L’s and giving feedback on viability.
* Any other reasonable task as may be required from time to time during your training and development.

**Skills and Experience:**

* Proficiency in financial software and advanced MS Excel skills
* Extensive knowledge of accounting principles, financial processes and advanced financial analysis
* Good level of written and oral communication
* ACCA/CIMA qualified
* Detail-oriented with a commitment to maintaining a high level of accuracy
* Able to work on own initiative
* Strong leadership and team management skills
* Able to work under pressure to meet deadlines